

SCHOLARSHIP AWARDING TIMELINE



USF Foundation

UNIVERSITY of SOUTH FLORIDA

1

October/November:
Add new funds to AwardSpring & update prior year funds

2

December - May:
Scholarship application is LIVE. Advertise to students.

3

March - May: Vet applicants to confirm they meet fund criteria. Prepare committee to review. Assign qualified students for review by committee.

4

May/June: Committee to review qualified applicants and rank them providing backup options in addition to top selection.

5

June: Department creates payment requests for each fund. Notify students.

6

July/August:
Confirm all funding has been offered to student accounts. Collect thank you letters where applicable.

7

September: Reconcile Fall awards. Reaward funding as needed.

8

February:
Reconcile Spring funding.